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| CONTACT    08022902784 egbuniwecemeka@gmail.com | | PROFILE    A qualified data entry, inventory analyst and growing web designer with the ability to carry out proper and efficient inventory management, convey ideas clearly, and proffer sustainable solutions. Also possess an attitude that promotes good customer and organizational culture, while comfortably working individually and as a team to attain company objectives. | |
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| SKILLS    ◦ WordPress  ◦ Web design  ◦ Microsoft Excel Proficiency  ◦ Microsoft Office Proficiency  ◦ Digital Marketing.  ◦ System Analytic Program Proficiency (SAP) | | EXPERIENCE    TECHZONE LIMITED  Position: Intern  Roles and Responsibility: Remote Website Management and Social Media Marketing  Ensure Website functionality and perform software updates.  Monitor, asses, and Report on website performance.  Ensure domain registration and hosting are current.  Manage online marketing projects ranging from SEO to Social Media marketing.  FOOD CONCEPTS PLC    Position: Intern  Roles and Responsibility: INVENTORY ANALYST/LOGISTICS & SUPPLY CHAIN EXPERT  Data Entry  Reconciliation of all Warehouse Shipments  Demand planning to always achieve stock availability.  Update / Verting of Bin Cards  Monitoring and Ensuring stock fulfillment by 95% | |
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| EDUCATION    (2015-2019) University of Benin, Benin City. Faculty of Agriculture(B.SC) Agricultural Economics and Extension      Panaf School (SSCE & JSCE)  2005-2012 | | REFERENCE    Available on Request | |
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